

# COMMUNITY SPONSORSHIPS AND DONATIONS

## Guidelines



Inland Rail supports community-initiated projects, events or activities, which:

- ▶ are one-off and short-term
- ▶ contribute to the community's well-being, prosperity and/or sustainability
- ▶ focus on one or more of Inland Rail's priority areas: *culture, safety, environment, recreation and, entrepreneurship*
- ▶ align with Inland Rail's core values: *future thinking, active engagement, no harm, results.*

### Funding amounts

Eligible organisations can apply for amounts between \$1,000 and \$4,000.

### Who can apply?

Eligible organisations and community groups include:

- ▶ not-for-profit, legal entities which hold a current ABN
- ▶ Aboriginal Land Councils and Traditional Owner Groups in the alignment area
- ▶ local government entities in the alignment area

Non-incorporated community groups and clubs must be auspiced by an eligible organisation which is nominated as the legal entity on the application form.

Projects must be one-off, short-term activities that relate to identified priority areas and contribute to their community's wellbeing, prosperity and sustainability.

### Eligible Local Government Areas

Organisations and community groups must be located in the eligible local government areas with priority likely to be given to communities nearest the Inland Rail alignment:

VICTORIA	NEW SOUTH WALES	QUEENSLAND
Mitchell	City of Albury	Goondiwindi
Strathbogie	Greater Hume	Toowoomba
Benalla	City of Wagga Wagga	Lockyer Valley
Wangaratta	Junee	City of Ipswich
Indigo	Temora	Scenic Rim
Wodonga	Bland	
	Cootamundra-Gundagai	
	Hilltops	
	Weddin	
	Forbes	
	Parkes	
	Narromine	



The Australian Government is delivering Inland Rail through the Australian Rail Track Corporation (ARTC), in partnership with the private sector.

VICTORIA	NEW SOUTH WALES	QUEENSLAND
	Dubbo	
	Gilgandra	
	Warren	
	Coonamble	
	Narrabri	
	Warrumbungle	
	Moree Plains	
	Gwydir	

## What is excluded?

Sponsorships and donations will NOT be given for:

- ▶ religious, political, private individual or business events and activities
- ▶ organisations or community groups not aligned with Inland Rail values or have direct links to tobacco, illegal drugs, negative impacts on health or associated with risk-taking activities
- ▶ requests for prize money, ongoing or retrospective activities, or to cover costs associated with making an application.

## How to apply

Organisations of community groups seeking sponsorship or donation from Inland Rail are requested to complete the [sponsorships and donations application form](#).

Attachments to the application will include:

- ▶ evidence of legal entity, ABN and insurances
- ▶ governance structure and committee members
- ▶ quotes for spend relating to Inland Rail financial contribution, including costs associated with publicly acknowledging Inland Rail support (e.g., plaques, signs, posters or other collateral etc)
- ▶ other details, as it supports the application.

Applications must be made in full, be signed by an office holder of the organisation or community group and submitted by the closing date for the relevant round

There will be four rounds per calendar year:

ROUND OPENS	ROUND CLOSES
1 February	30 April
1 May	31 July
1 August	31 October
1 November	31 January

A signed, scanned copy of the application form must be sent via email to the IR community sponsorship email address ([IRCommunitySponsorships@ARTC.com.au](mailto:IRCommunitySponsorships@ARTC.com.au)) by 6:00pm on the due date.

## Assessment process

When received, Inland Rail will acknowledge applications within 24 hours by email. All applicants will be advised of the outcome of the round.

All decisions are at the discretion of Inland Rail; funding decisions will be final and no negotiations will be entered into with applicants.

## Funding process

Successful applicants will be required to sign a legal contract with Inland Rail prior to receipt of funding. Inland Rail will make public announcements of funding round outcomes each quarter on the Inland Rail website, newsletter and other collateral etc.

## Completion of funded projects, activities or events

Successful applicants must notify Inland Rail of acquittal of funds as per the contract (provision of invoices) and complete the project, activity or event within 12 months of receipt of funding. If the project, event or activity does not proceed, organisations must advise Inland Rail and negotiate either re-purposing or re-paying funds.

## Acknowledgement, publicity and promotion

Sponsorship recipients will be expected to publicly acknowledge the support of Inland Rail.

Recipients may choose to publicly acknowledge Inland Rail's support through newsletters, media releases, social media, signage etc. with the wording "*We acknowledge the support of Inland Rail for this event*". Costs associated with this acknowledgement may be included in the funding request.

Copies of the Inland Rail logo are available in electronic format to successful applicants. Please seek Inland Rail's approval for the use of logo.

Recipients will also be asked to provide photographs where possible, including all necessary permissions, in writing.

## Inland Rail promotion

Inland Rail retains the right to publicly promote funded projects, events and activities in internal and external publications, website, newsletters and social media.

## Contact us

If you require any further information or assistance with completing the sponsorships and donations application form, please contact the Inland Rail team via the IR community sponsorship email address ([IRCommunitySponsorships@ARTC.com.au](mailto:IRCommunitySponsorships@ARTC.com.au)).